# **CITY OF BEDFORD**

# Bedford, Virginia

# **Regular Council Meeting**

# AGENDA

December 14, 2004 7:30 p.m.

# **Administrative**

Approval of Minutes Report of City Manager Council Comments Report of Council Committees Revisions to Agenda

# **Public Hearings**

1-P/CD-10-1-12-14	Consideration of a Conditional Use Request – The Wasserman Group, Inc.
2-P/CD-6-1-12-14	Consideration of Rezoning from M-1 Manufacturing to CNW, Central Neighborhood Workplace

# Consent Agenda

# **Old Business**

# New Business

3-CC-15-1-12-14	Presentation - Virginia Cooperative Extension Service
4-FIN-3-19-12-14	Presentation of FY2004 Audit Report – Brown Edwards and Company
5-P/CD-6-1-12-14	Consideration of Rezoning from M-1 Manufacturing to CNW, Central Neighborhood Workplace
6-ELEC-1-1-12-14	Appropriation of Funds – Peaking Generator
7-CC-15-1-12-14	Resolution - Blue Ridge Southwest Virginia Film Office, Inc.
8-CC-15-1-12-14	Resolution Canceling Second Council Meeting in December



#### PUBLIC HEARING NOTICE

Notice is hereby given of a public hearing to be held by the Planning Commission at 5:30 p.m. on Thursday, December 2, 2004 and by the City Council at 7:30 p.m. on Tuesday, December 14, 2004 at the City Municipal Building, Council Hall, 215 East Main Street for the purpose of:

- Consideration of a conditional use permit request to construct a senior congregate center in the vicinity of Edmund and South streets. The Wasserman Group, Inc. is making the request.
- Consideration of rezoning the properties identified as Tax Parcels 194-6-1, 194-6-1A, 194-6-7, 195-8-2, and 195-8-3 owned by Old Mill Industries LLC and 195-A-36 and 195-A-37 owned by Thomas E. Reynolds, Jr. and Roslyn C. Reynolds in the vicinity of Grove and Jackson Street from M-1, Manufacturing to CNW, Central Neighborhood Workplace.

Information regarding this request is on file in the office of Planning & Community Development.

Anyone who is in favor of or opposed to the requests will have an opportunity to express his/her views at this hearing.

By the Authority of the City Council of the City of Bedford

Publish:

Bedford Bulletin

November 17, 2004 November 24, 2004

TEM: Presentation -	Virginia Cooperative I	Extension Serv	ice				
DATE OF COUNCIL	L MEETING: Decemb	per 14, 2004				DATE: December 10	0, 200
PRESENTATION:				. , , , , , , , , , , , , , , , , , , ,			
Mr. Scott Baker with the that the agency offers t	ne Virginia Cooperative o City residents.	e Extension Ser	rvice will	l be prese	nt to make a presentation	n regarding the education pr	ogram
ACTION REQUEST:	ED:						
No action required.							
						f	
DATE: APPROVED ( ) DENIED ( ) DEFERRED TO:	FLOOD HUBBARD MESSIER PADGETT STANLEY THARP WANDREI	YES ( ) ( ) ( ) ( ) ( ) ( ) ( )	NO ( ) ( ) ( ) ( ) ( ) ( )	OTHE ( ) ( ) ( ) ( ) ( ) ( ) ( )	CITY ATTY. ( CITY TREAS. (	DUTING  ) HR  ) PKS/REC/CEM ( )  ) POLICE ( )  ) PUBLIC WKS. ( )  ) SEWER ( )  ) WATER ( )  ) OTHER:	) ) ) ) )

EM: Presentation of DATE OF COUNCIL	of FY2004 Audit Report  MEETING: December		rds and Compa	any	DATE: December 9, 2004
PRESENTATION:	***************************************				
	Brown Edwards and Cons Council may have.	Company will be p	resent at the Co	ouncil meeting to present t	he fiscal year 2003-04 audit report
ACTION REQUEST	ED:				
No action required.					
DATE:	FLOOD		NO OTH	ER ROU	UTING HR ( )
APPROVED ( )	HUBBARD MESSIER	( )	$(\ )\ (\ )$	CITY TREAS. ( ) COMM.DEV. ( )	PKS/REC/CEM ( ) POLICE ( )
DENIED ( ) DEFERRED TO:	PADGETT STANLEY	( )	( ) ( )	COMM.REV. ( ) ELECTRIC ( )	PUBLIC WKS. ( ) SEWER ( )
	THARP WANDREI		( ) ( )	ENGINEERING ( ) FINANCE ( ) FIRE DEPT. ( )	WATER ( ) OTHER:

AUDREPORT04.DOC

"EM: Consideration of Rezoning from M-1 Manufacturing to CNW, Central Neighborhood Workplace

DATE OF COUNCIL MEETING: December 14, 2004

DATE: December 3, 2004

#### PRESENTATION:

A public hearing will be held to consider rezoning the properties identified as Tax Parcels 194-6-1, 194-6-1A, 194-6-7, 195-8-2, and 195-8-3 owned by Old Mill Industries LLC, and 195-A-36 and 195-A-37 owned by Thomas E. Reynolds, Jr. and Roslyn C. Reynolds in the vicinity of Grove and Jackson Street, from M-1, Manufacturing to CNW, Central Neighborhood Workplace.

The Planning Commission met on Thursday, December 2, 2004, and recommends City Council rezone the properties identified as Tax Parcels 194-6-1, 194-6-1A, 194-6-7, 195-8-2, and 195-8-3 owned by Old Mill Industries LLC, and 195-A-36 and 195-A-37 owned by Thomas E. Reynolds, Jr. and Roslyn C. Reynolds in the vicinity of Grove and Jackson Street, from M-1, Manufacturing to CNW, Central Neighborhood Workplace, as stated in their Memorandum dated December 3, 2004. The Ordinance has been posted in accordance with Section 2-30.

#### **ACTION REQUESTED:**

Council will consider adopting the attached ordinance to rezone the above mentioned properties from M-1 Manufacturing to CNW, Central Neighborhood Workplace.

		YES	NO	OTHE	R ROUT	ING
DATE:	FLOOD	( )	( )	( )	CITY ATTY. ( )	HR ( )
	HUBBARD	( )	( )	( )	CITY TREAS. ( )	PKS/REC/CEM ( )
APPROVED ( )	MESSIER	( )	( )	( )	COMM.DEV. ( )	POLICE ( )
DENIED ( )	PADGETT	( )	( )	( )	COMM.REV. ( )	PUBLIC WKS. ( )
DEFERRED TO:	STANLEY	( )	( )	( )	ELECTRIC ( )	SEWER ( )
	THARP	( )	( )	( )	ENGINEERING ( )	WATER ( )
	WANDREI	( )	( )	( )	FINANCE ()	OTHER:
					FIRE DEPT. ( )	

# CITY OF BEDFORD

A MAIN STREET CITY

PLANNING AND COMMUNITY PEVELOPMENT



PHONE (540) 587-6021 FAX (540) 586-7134

P.O. DRAWER 807 215 EAST MAIN STREET BEDFORD, VIRGINIA 24523

To:

Mayor Messier and City Council Members

From: Bart Warner, Director of Planning & Community Development

Date:

December 3, 2004

Re:

Recommendation of Planning Commission

On December 2, 2004, the Planning Commission held a regularly scheduled meeting for the purpose of:

Consideration of a conditional use permit request to construct a senior congregate center in the vicinity of Edmund and South streets. The Wasserman Group, Inc. is making the request.

For lack of a motion, this item was tabled until the January 6, 2005 regular meeting of the Planning Commission.

Consideration of rezoning the properties identified as Tax Parcels 194-6-1, 194-6-1A, 194-6-7, 195-8-2, and 195-8-3 owned by Old Mill Industries LLC and 195-A-36 and 195-A-37 owned by Thomas E. Reynolds, Jr. and Roslyn C. Reynolds in the vicinity of Grove and Jackson Street from M-1, Manufacturing to CNW, Central Neighborhood Workplace.

On a motion by Mr. Hubbard, seconded by Mr. Ballard, with all members voting aye, the Planning Commission recommends that City Council approve rezoning the properties identified as Tax Parcels 194-6-1, 194-6-1A, 194-6-7, 195-8-2, and 195-8-3 owned by Old Mill Industries LLC and 195-A-36 and 195-A-37 owned by Thomas E. Reynolds, Jr. and Roslyn C. Reynolds in the vicinity of Grove and Jackson Street from M-1, Manufacturing to CNW, Central Neighborhood Workplace.

Ordinance No.	

AN ORDINANCE CHANGING THE ZONING MAPS FOR THE CITY OF BEDFORD BY REZONING FROM M-1 TO CNW PARCELS OWNED BY OLD MILL INDUSTRIES, LLC (TAX PARCELS 194-6-1, 194-6-1A, 194-6-7, 195-8-2, AND 195-8-3) AND THOMAS E. REYNOLDS, JR. AND ROSLYN C. REYNOLDS (TAX PARCELS 195-A-36 AND 195-A-37) LOCATED IN THE VICINITY OF GROVE AND JACKSON STREETS

**WHEREAS**, the Planning Commission of the City of Bedford held a public hearing and on December 2, 2004 recommended to the City Council of Bedford that it approve a rezoning of parcels hereinafter described; and

**WHEREAS**, the City Council has held a public hearing after notice was given in the *Bedford Bulletin* once a week for two successive weeks as required by Virginia Code 15.2-2204;

# NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, VIRGINIA:

- Section 1. The Zoning Map of the City of Bedford is amended by rezoning from Manufacturing (M-1) to Central Neighborhood Workplace (CNW) the following described land:
  - a. Tax Parcel No. 194-6-1, Tax Parcel No. 194-6-1A, Tax Parcel No. 194-6-7, Tax Parcel No. 195-8-2, Tax Parcel No. 195-8-3, Tax Parcel No. 195-A-36, and Tax Parcel No. 195-A-37 in the vicinity of Grove and Jackson streets.

Section 2. This ordinance is effective upon enactment.

**EM**: Appropriation of Funds – Peaking Generator

DATE OF COUNCIL MEETING: December 14, 2004

DATE: December 8, 2004

#### PRESENTATION:

The City of Bedford recently signed a contract with AEP for the purchase and delivery of wholesale power for the period July 1, 2005 through June 30, 2006. As part of that agreement, the City of Bedford will begin to be charged a monthly peak demand of \$9.30/kw-month.

The City of Bedford Electric Department is proposing to purchase a peaking generator to operate during peak hours to "shave" the peak each month and reduce the demand charge the City will be required to pay.

Central Virginia Electric Cooperative, a fellow Blue Ridge Power Agency member, has several used diesel generators that will become available in January. These units have only approximately 1500 hours of operation and an extended five year warranty. The purchase price for each unit is \$350,000.00 installed. A new unit would cost approximately \$650,000.00 installed. Three have already been sold to other Blue Ridge members. This purchase would be made as a sole source requisition, and would allow the City to quickly proceed with the purchase and installation of this unit.

The output rating of this generator is 1825kw. Each month the peak is captured results in reducing the demand charge by approximately \$17,000.00. The pay back for this investment, including operating expenses, is projected to be less than 30 months.

#### **ACTION REQUESTED:**

City staff is asking Council to appropriate \$350,000.00 from Electric reserves to purchase and install this generator.

		YES	NO	OTHER	Re	OUTIN	G
DATE:	FLOOD	( )	( )	( ) C	CITY ATTY. (	) I	HR ()
	HUBBARD	( )	( )	( ) C	CITY TREAS. (	) I	PKS/REC/CEM ( )
APPROVED ( )	MESSIER	( )	( )	( ) C	OMM.DEV. (	) F	POLICE ( )
DENIED ( )	PADGETT	( )	( )	( ) C	OMM.REV. (	) I	PUBLIC WKS. ( )
DEFERRED TO:	STANLEY	( )	( )	( ) E	LECTRIC (	) 5	SEWER ( )
	THARP	( )	( )	( ) E	NGINEERING (	) \	WATER ( )
	WANDREI	( )	( )	( ) F	INANCE (	) (	OTHER:
				F	IRE DEPT. (	)	

**EM:** Resolution – Blue Ridge-Southwest Virginia Film Office, Inc.

DATE OF COUNCIL MEETING: December 14, 2004	DATE: December 7, 2004

#### PRESENTATION:

The Blue Ridge-Southwest Virginia Film Office serves as a viable network for development of film production within the southwestern and far western regions of Virginia. As liaisons between regional governments, residents, corporations and the film industry, the Film Office anticipates rejuvenating and expanding the film production industry in our region, which can increase the economic benefits and improve the cultural climate for our area. The mission of the Blue Ridge-Southwest Virginia Film Office is to open communications with film company producers and directors who have utilized our region in the past, as well as contact and open dialogue between their office and new production companies to create an environment of cooperation that will attract television, film, video and commercial production. The Blue Ridge-Southwest Virginia Film Office is asking for the privilege of representing and assisting in the promotion of our area to the motion picture industry.

#### **ACTION REQUESTED:**

City Council is requested to adopt the attached Resolution in support of the Blue Ridge-Southwest Virginia Film Office.

		YES	NO	OTHE	R ROUT	TING
DATE:	FLOOD	( )	( )	( )	CITY ATTY. ( )	HR ()
	HUBBARD	( )	( )	( )	CITY TREAS. ( )	PKS/REC/CEM ( )
APPROVED ( )	MESSIER	( )	( )	( )	COMM.DEV. ( )	POLICE ( )
DENIED ( )	PADGETT	( )	( )	( )	COMM.REV. ( )	PUBLIC WKS. ( )
DEFERRED TO:	STANLEY	( )	( )	( )	ELECTRIC ()	SEWER ()
	THARP	( )	( )	( )	ENGINEERING ( )	WATER ( )
	WANDREI	( )	( )	( )	FINANCE ()	OTHER:
					FIRE DEPT ( )	

#### RESOLUTION

**WHEREAS**, The Blue Ridge-Southwest Virginia Film Office was organized on August 3, 2000, for the purpose of recruiting and attracting film production in Southwest Virginia; and

WHEREAS, the production of television, movies and commercials in Southwest Virginia exposes to the rest of the world, the scenic beauty and history of this section of the Commonwealth of Virginia, and serves as an economic boost to the entire region; and

**WHEREAS**, the Blue Ridge-Southwest Virginia Film Office must receive the endorsement of the localities it represents.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Bedford endorses the Blue Ridge-Southwest Virginia Film Office as the officially sanctioned film office to represent Southwest Virginia; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution will be forwarded to the Blue Ridge-Southwest Virginia Film Office.

# **CITY OF BEDFORD**

# Bedford, Virginia

# **Regular Council Meeting**

# AGENDA

December 14, 2004 7:30 p.m.

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8-CC-15-1-12-14	Resolution Canceling Second Council Meeting in December



Blue Ridge-Southwest Virginia
Film Office, Inc.
Vision Film Festival-2005
2828 Emissary Drive NOW
Roanoke, Virginia 24019
(540) 562-1713 Hotline
Cell: (540) 309-7555 or (540) 520-7541
Emails: SandraEubank@cs.com or BOO\_TEE@msn.com

Web Site: www.blueridgeswvafilm.org

Bedford City Council 215 East Main Street Bedford, Virginia 24523

Attention: Greg Meadows, Bedford City Manager

RE: Blue Ridge-Southwest Virginia Film Office, Inc. and the Vision Film Festivals.

Dear Mr. Meadows:

On behalf of the Blue Ridge-Southwest Virginia Film Office's Board of Directors, we would like to extend an invitation to the City of Bedford to join other area governments in supporting and becoming an intricate part of our regional film office and Vision Film Festivals.

Each year our non profit organization in conjunction with the Roanoke County Parks, Recreation and Tourism brings the Vision Film Festival to the Roanoke Valley and Southwest Virginia. Our film festival showcases film producers, directors, makeup artists, artists, orginial soundtrack artists, feature films, short films, documentaries and screenwriters. Our 2005-Vision Film Festival will become an international event!



We are asking that the City of Bedford endorse our film office by passing a resolution of support. Our film office then can showcase the City of Bedford's many diverse filming locations on our web site. At this time the following governments have endorsed our office by passing resolutions of support and recognizing our office and Vision Film Festival. Governments that are showcased on our web site are the City of Covington, Roanoke County, Town of Vinton, Bedford County, Franklin County, Botetourt County, and City of Salem. Our film office board of directors is made up of representatives from the City of Covington, Roanoke County, and Town of Vinton. A detailed list of our members is included for your review.

Recently at a regional government meeting, Elmer Hodge, Roanoke County Administrator, endorsed our Vision Film Festival and asked representatives from each area to match Roanoke County's donation to the Vision Film Festival for at least \$1,000.00. We hope that the City of Bedford will answer the challenge and join with the other supporting governments in recognizing and endorsing both. Our organization plans to showcase the O. Winston Link Museum, Science Museum of Western Virginia, along with Virginia's Explore Park at our 2005 event. Films will once again be shown at Consolidated Theatre Valley View Grande 16, and workshops and panel discussions at the Clarion Hotel and Virginia's Explore Park.

Please review the information enclosed. If you require a board member to appear before your council, just let us know and a representative from our board of directors will attend and answer any questions that you or the City Council may have.

Sincerely,

(2)

Sandra R. Eubank, Co Director

Film Office

Vision Film Festival, Co Chair/

2005-Program Director

(540) 562-4315h

Bootie Bell Chewning, Co Director

Film Office

Vision Film Festival Co Chair/ 2005-Sponsorship Drive Director

(540) 342-4171h

cc: file

#### RESOLUTION

- **WHEREAS**, Section 11 of the Charter of the City of Bedford requires that Council shall "fix the time and place of its meeting," and
- **WHEREAS**, the City Code requires in Section 2-3 that meetings shall be on "the second and fourth Tuesday of each month," and
- **WHEREAS**, the second regular Council meeting in December is scheduled for December 28, 2004, which falls during the Christmas Holiday Season;
- **NOW, THEREFORE, BE IT RESOLVED** that the City Council meeting scheduled for December 28, 2004, be and the same hereby are canceled.



Blue Ridge-Southwest Virginia
Film Office, Inc.
Vision Film Festival-2005
2828 Emissary Drive NOW
Roanoke, Virginia 24019
(540) 562-1713 Hotline
Cell: (540) 309-7555 or (540) 520-7541
Emails: SandraEubank@cs.com or BOO\_TEE@msn.com

Web Site: www.blueridgeswvafilm.org

Bedford City Council 215 East Main Street Bedford, Virginia 24523

Attention: Greg Meadows, Bedford City Manager

RE: Blue Ridge-Southwest Virginia Film Office, Inc. and the Vision Film Festivals.

Dear Mr. Meadows:

On behalf of the Blue Ridge-Southwest Virginia Film Office's Board of Directors, we would like to extend an invitation to the City of Bedford to join other area governments in supporting and becoming an intricate part of our regional film office and Vision Film Festivals.

Each year our non profit organization in conjunction with the Roanoke County Parks, Recreation and Tourism brings the Vision Film Festival to the Roanoke Valley and Southwest Virginia. Our film festival showcases film producers, directors, makeup artists, artists, orginial soundtrack artists, feature films, short films, documentaries and screenwriters. Our 2005-Vision Film Festival will become an international event!



We are asking that the City of Bedford endorse our film office by passing a resolution of support. Our film office then can showcase the City of Bedford's many diverse filming locations on our web site. At this time the following governments have endorsed our office by passing resolutions of support and recognizing our office and Vision Film Festival. Governments that are showcased on our web site are the City of Covington, Roanoke County, Town of Vinton, Bedford County, Franklin County, Botetourt County, and City of Salem. Our film office board of directors is made up of representatives from the City of Covington, Roanoke County, and Town of Vinton. A detailed list of our members is included for your review.

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Please review the information enclosed. If you require a board member to appear before your council, just let us know and a representative from our board of directors will attend and answer any questions that you or the City Council may have.

Sincerely,

(2)

Sandra R. Eubank, Co Director

Film Office

Vision Film Festival, Co Chair/

2005-Program Director

(540) 562-4315h

Bootie Bell Chewning, Co Director

Film Office

Vision Film Festival Co Chair/ 2005-Sponsorship Drive Director

(540) 342-4171h

cc: file

DATE OF COUNCI			001	DATE: December 9, 2004
PRESENTATION:				
Since December 28 <sup>th</sup> f meeting in December.	falls during the Christm	as Holiday Season, Co	ouncil is requested to adop	t a Resolution canceling the second Council
ACTION REQUEST	TED:			
City Council is reques	ted to adopt a Resoluti	on canceling the secon	nd Council meeting in Dec	cember (December 28 <sup>th</sup> ).
MANAGE SERVICE CONTRACTOR CONTRAC		VIC NO	Offwhi	
DATE:APPROVED ( ) DENIED ( ) DEFERRED TO:	FLOOD HUBBARD MESSIER PADGETT STANLEY	YES NO ( ) ( ) ( ) ( ) ( ) ( )	OTHER  ( ) CITY ATTY ( ) CITY TREA ( ) COMM.DE ( ) COMM.RE ( ) ELECTRIC	AS. ( ) PKS/REC/CEM ( ) V. ( ) POLICE ( ) V. ( ) PUBLIC WKS. ( )
	THARP WANDREI	() ()	( ) ELECTRIC ( ) ENGINEER ( ) FINANCE FIRE DEPT	( ) OTHER:

#### RESOLUTION

- **WHEREAS**, Section 11 of the Charter of the City of Bedford requires that Council shall "fix the time and place of its meeting," and
- **WHEREAS**, the City Code requires in Section 2-3 that meetings shall be on "the second and fourth Tuesday of each month," and
- **WHEREAS**, the second regular Council meeting in December is scheduled for December 28, 2004, which falls during the Christmas Holiday Season;
- **NOW, THEREFORE, BE IT RESOLVED** that the City Council meeting scheduled for December 28, 2004, be and the same hereby are canceled.